

Prospectus 2010 / 2011



FBT School of English
The English School for Global Professionals



FBT School of English

FBT School of English memberships and accreditation bodies

FBT SCHOOL OF ENGLISH

In today's ever changing global community, the ability to communicate in the English language opens up a whole new world of study and career opportunities. Communicating confidently and effectively provides individuals with a skill that will open doors anywhere in the world, whether it be in the boardroom of a Fortune 500 firm, in a volunteering mission in one of the world's developing countries, or when simply meeting friends and business associates.

Aimed at students and professionals of all levels, the FBT School of English is a core part of one of Birmingham's leading business schools, providing the care, attention and quality of a British Council accredited academic institution.

The school's teaching approach, focusing on creating solid foundations in all aspects of the English Language (speaking, listening, writing and reading) while complementing learning with group activities and classroom discussions, will allow students to use their newly acquired skills with confidence. As a part of London School of Business & Finance, we at FBT School of English understand the value of strong communication and leadership skills and encourage these among our students.

Top reasons to choose FBT School of English:

SUPERB LOCATION:

Situated in the heart of Birmingham, the school is minutes' away from the main rail station, Birmingham New Street.

EXCELLENT FACILITIES:

- comfortable and air-conditioned classrooms
- student lounge with internet access
- library
- student canteen
- Wi-fi

OUTSTANDING FLEXIBLE PROGRAMMES:

Whether you are interested in English for university entry, academic or professional purposes, or simply wish to combine study with exploring Birmingham and the heart of England, you will find a course to match your needs and interests. We offer a wide range of levels of English language proficiency and we run morning and afternoon classes.

QUALITY TEACHING:

We meet the highest standards in quality teaching. All our teachers are experienced, qualified and enthusiastic and we use the latest teaching methodologies and materials so that our classes remain relevant and stimulating. Our quality assurance is guaranteed by British Council accreditation and membership of English UK.

RAPID PROGRESS AT STUDENTS' PACE:

We provide a high degree of support and individual attention to each student to ensure that maximum progress is achieved. On their first day, students complete a level test which will place them in the right class to enable them to achieve their specific learning goals. Student progress is monitored by the School and each student's learning programme is regularly assessed to ensure students are getting the most out of their experience with the FBT School of English.

FBT SCHOOL OF ENGLISH - FACTS

Fees include: all tuition, reports, certificates, FBT student card, use of the library, student lounge, internet services & Wi-fi facilities and some social events.

Not included: textbooks, examination fees, full-day excursions and paid social events.

Student Book Rental: Students are able to rent course books from the school. Students pay a deposit of approximately £25, repayable upon return of book in excellent condition minus a £5 Rental Fee. Students can choose to keep the books but will forfeit their deposit.

A Registration Fee of £40.00 is payable which covers full placement testing.

Start on any Monday (Tuesday when Monday is a public holiday) on all courses.

Minimum age: Adult Courses – 18

Maximum number of students per class: 18

Holiday policy

The holiday allowances are as follows:

- ▶ If you are studying between 1 and 6 weeks, you are allowed 0 weeks' holiday
- ▶ If you are studying between 7 and 12 weeks, you are allowed a total of 1 week's holiday
- ▶ If you are studying between 13 and 24 weeks, you are allowed a total of 2 weeks' holiday
- ▶ If you are studying between 25 and 36 weeks, you are allowed a total of 3 weeks' holiday
- ▶ If you are studying between 37 and 52 weeks, you are allowed a total of 4 weeks' holiday

UK Holidays 2010

The school will be closed from Monday December 27th 2010 and will re-open on Tuesday January 4th 2011.

UK Holidays 2011

January 3rd / April 22nd / April 25th / April 29th / May 2nd / May 30th / August 29th

The school will be closed from Monday December 26th 2011 and will re-open on Tuesday January 3rd 2012.

COURSES

GENERAL ENGLISH

Our General English courses are designed for students who wish to improve their ability to communicate effectively in real-life, everyday situations in English. As well as enabling them to improve the four main English language skills, (speaking, reading, writing & listening), students will work on other areas to develop their confidence, fluency & accuracy including, grammar, pronunciation & vocabulary.

- Levels available: Elementary, Pre-Intermediate, Intermediate, Upper Intermediate & Advanced

IELTS EXAM PREPARATION

IELTS is one of the world's most highly recognized English proficiency examinations, and is required by most universities in the UK for admission into their programmes. Prices do not include IELTS test fee (approx. £110)

- Levels available: Intermediate, Upper Intermediate & Advanced
- Students must have a minimum level B1-mid (CEFR) or IELTS 4.0. If their level is below this, they will need to attend a General English class before they can progress.

ACADEMIC & PROFESSIONAL ENGLISH

Designed to train students in the skills required for undergraduate and postgraduate degrees, these courses focus on academic discursive writing, academic reading & listening, and core competencies such as critical thinking, research & study skills, referencing, avoidance of plagiarism & cultural studies. Professional English focuses on meetings, negotiations, presentations & leadership skills.

- Levels available: Intermediate & Advanced
- Students must have a minimum level B1 (CEFR) or IELTS 5.0. If their level is below this, they will need to attend a General English class before they can progress.

ICFE

This course is designed as an intensive programme to assist students in preparing for the University of Cambridge International Certificate in Financial English (the "ICFE"). Each class is dedicated to financial English specialist vocabulary acquisition and skills development and focuses specifically on exam techniques to improve ICFE scores.

- Upper Intermediate +
- Course structure: 10 weeks
- Hours: 40 hours, 4 hours per week

ONE-TO-ONE CLASSES

One-to-One classes are a unique opportunity to practice English in a comfortable and pleasant environment. Our One-to-One classes are tailored to your needs and can be taken by themselves or combined with either our 15 or 20 hour courses.



finance business training

TIMETABLES

MORNING AND AFTERNOON CLASSES TIMETABLE

15 hours per week	Monday to Thursday (4 days)	
	Morning	Afternoon
	9.00AM – 1.15PM	1.45PM – 6.00PM
15	General English	General English
15	Academic & Professional English	Academic & Professional English
15	IELTS	IELTS

Note: All 15 hour a week courses are Tier 4 Visa compliant and take place from Monday to Thursday inclusive (not Fridays).

20 hours per week	Monday to Friday (5 days)		
	Monday to Thursday (4 days)	Friday (1 day)	
	Morning	Morning	Afternoon
	9.00AM – 1.15PM	9.00AM – 1.15PM	1.45PM – 3.00PM
20	General English	General English	General English
20	Academic & Professional English	Academic & Professional English	Academic & Professional English
20	IELTS	IELTS	IELTS

Note: 20 hour a week courses are Tier 4 Visa compliant and take place from Monday to Friday.

ICFE CLASSES TIMETABLE

Duration	Time
10 weeks (4 hours per week)	Please enquire about ICFE times, as programmes vary.